## **Internal Quality Assurance Cell (IQAC)**

C M College (Arts & Commerce), Darbhanga, Bihar

## IQAC Action Taken Report 2021-22

## **Action Taken Report**

S. No.	Agenda & Resolution	Action Taken
1	Agenda: Confirmation of the proposals of last meetings Resolutions: The minutes of meetings were approved	Compiled
2	Agenda: To make up for the loss of offline teaching during Covid-19	
	Resolution: Unanimously decided that all departments will take online remedial classes	
3	Agenda: To discuss the report of internal academic and administrative audit of each department	Resolved
4	Resolution: The reports were presented in the meeting	NUC 1
4	Agenda: Reconstitution of NAAC Steering Committee Resolution: Agreed to reconstitute the committee	Notified
5	Agenda: Review the preparation of AQARs Resolution: Agreed to prepare and submit the same	Submitted
6	Agenda: Regarding purchase of text books and reference books for college library	In process
	Resolution: Agreed to purchase new books for college library	<b>D</b>
7	Agenda: Prepare annual academic calendar for the year 2022-23 Resolution: Agreed to prepare the same	Prepared
8	Agenda: Review the progression of Academic Curriculum Resolution: It was agreed to take efforts for timely completion of academic events affected due to Covid-19	Implemented
9	Agenda: Automation of library and other administrative offices Resolution: It was agreed the automation of library and other offices should be completed.	Under process
10	Agenda: Green audit of college premises Resolution: Members agreed for green audit	Under process
11	Agenda: To ensure the involvement of IQAC in all events at college level. Resolution: Members agreed to request all departments for organizing events in collaboration with IQAC	Requested to all departments
12	Agenda: Regarding provision of stationary in all departments. Resolution: It was agreed that head of each department will provide the requisition of the same	Requisition was sent to the Principal
3	Agenda: Regarding existing sports facilities in the college Resolution: Decided that sports department should be augmented as students require facilities for their practice.	Under process
4	Agenda: To add to the stock reading room Resolution: It was agreed that reading needs more maintenance and periodical journals should be prescribed.	Under process
5	Agenda: To improve academic activities.	Under process

	Resolution: It was agreed that all kinds of academic activities be organized in the college by different departments.	
16	Agenda: To review action plan for the academic year 2021-22 Resolution: It was resolved that incomplete works and assignments are needed to be finished within the stipulated time.	Implemented
17	Agenda: To review the progress of course completion Resolution: Agreed to for expeditious completion of courses.	Implemented
18	Agenda: Renovation of boy's common room and college buildings Resolution: Members agreed for renovation and enhancement of basic facilities	Under process
19	Agenda: Construction of smart classes Resolution: Decided additional smart classes should be constructed	Under process
20	Agenda: Installation of solar panels Resolution: Agreed for installation of solar panels under the Go-Green	Under Process
21	initiatives Agenda: NAAC related preparation required at department level. Resolution: Agreed to sensitize the faculties departmental level for their	Under Process
22	required preparation for NAAC Agenda: Regularize the internal audit and academic audit of all departments Resolution: Resolved to carry out the same	Under Process
23	Agenda: To review the academic plans for academic year 2022-23 Resolution: Agreed to complete all proposed and scheduled academic works	Completed
24	Agenda: To prepare a separate routine/time table for morning classes Resolution: Agreed to prepare the same	Completed.
25	Agenda: Regarding preparation of SSR Resolution: Agreed to prepare the SSR as soon as possible for final submission for the third cycle of NAAC.	Under Process

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